



Please send to:

LMI Leipziger Messe International GmbH
 Mrs. Jana Muehler
 Messe-Allee 1, 04356 Leipzig
 GERMANY



By fax to: +49 341 678-7912 or by e-mail: j.muehler@LM-international.com or e.sadlowski@LM-international.com

APPLICATION FORM

RFPO Russian Forum on Prosthetics & Orthotics 19.06. - 21.06.2019 Moscow (Russia)

We accept the General and Special Conditions of Participation, the Technical Guidelines and Price Lists of the Organizer and its Partners and wish to register for the above mentioned trade fair:

Full name of firm (underline keyword for alphabetic classification):			We are:
Street, number, P.O.B.:			<input type="checkbox"/> Manufacturer
Country, ZIP Code, Town:			<input type="checkbox"/> Dealer
Telephone (for catalogue entry):	Fax (for catalogue entry):	E-mail (for catalogue entry):	<input type="checkbox"/> Consultancy service
Contact person for this exhibition (First name and surname):			<input type="checkbox"/> Association
Position:			<input type="checkbox"/> Publisher
Telephone (Contact person for this exhibition):			<input type="checkbox"/> Other _____
Fax (Contact person for this exhibition):			
E-mail (Contact person for this exhibition):			
Registered number:	Tax number:		
Bank details:			
Managing Director (First name and surname):			

Fair Space Required: _____ sqm (Frontage: _____ m x Depth: _____ m) Minimum Space: 9 sqm

(The organizers will do their best to meet exhibitors' wishes for specific locations and space, depending on availability)

Space prices: **unequipped space:** 198 EUR/sqm (min 15 sqm)

standard equipped* space: 297 EUR/sqm (min 9 sqm)

*) fee incl. space rental, grey carpet, Octanorm wall, fascia board with inscription up to 10 letters, furnishings (1 table, 2 chairs, 1 filling cabinet, 1 coat rack, 1 paper basket, 2 spot lights, 1 socket (220V), 1 brochure holder, 1 LCD 50" with wall mount, 2kW 220V power supply, access to all seminars and conferences)

Package "Maxima"*:** 284 EUR/sqm (min 18 sqm)

**) Maxima incl. space rental, grey carpet, Octanorm wall, 2 sqm cabin with hinged door, Maxima system for lighting and fascia, fascia board, furnishings (1 table, 4 chairs, 1 filling cabinet, 1 coat rack, 1 paper basket, 1 HQI spot light each 4 sqm, 1 socket (220V), 1 brochure holder, 1 LCD 50" with wall mount, 2kW 220V power supply, access to all seminars and conferences)

Special offer: **Package "for start-ups"****:** 258 EUR/sqm (min 4 sqm)

****) Start-ups package incl. space rental, carpet, furnishings (1 table, 3 chairs, 1 brochure holder, access to all seminars and conferences)

Foreign Companies VAT free.

(Individual booth construction on request)

Surcharges

Corner stand: EUR 10 / sqm (at least 12 sqm)

Head stand: EUR 15 / sqm (at least 24 sqm)

Island stand: EUR 20 / sqm (at least 48 sqm)

After having issued an invoice an advance payment of 50 per cent of the participation amount and the registration fee of EUR 180 will be due with this application. (details see GTCs).

Firm's seal

Place and Date

Signature of authorised representative Exhibitor

Correspondence and billing address:

Different address to correspondence and / or address to **invoice** please note this separately.

All **correspondence** should be sent to this address:

Full name of firm:

Street, number, P.O.B.:

National Sign, Postal Code, Town:

Telephone:

E-mail:

Invoices should be issued and sent to this address:

Full name of firm:

Street, number, P.O.B.:

National Sign, Postal Code, Town:

Telephone:

Fax:

E-mail:

Address in Russia (for Catalogue entry, additional to the home address)

Full name of firm (underline keyword for alphabetic classification):

Street, number, P.O.B.:

National Sign, Postal Code, Town:

Telephone:

Fax:

E-mail:

Catalogue entry: including logotype for 128 EUR (logo as open eps file mail to: j.muehler@LM-international.com)

Fascia name:

- Company's logo (one colour) per open side for EUR 78
Company's logo (up to 3 colours) logotypes per open side EUR 108
(logo as open eps file mail to: j.muehler@LM-international.com)

- Company's name signboard (preferably without organization form etc):

(10 letters inclusive, each additional letter for EUR 5; each additional side EUR 40 plus
EUR 5 up to the 11th letter per side)

- Other wishes:

Branches:

- Orthopaedic technology (Orthoses, prosthetics, compressions)
 Orthopaedic footwear (shoes, insoles)
 Orthopaedics (Endoprotheses, surgical instruments)
 Rehabilitation techniques (wheel chairs, lifts, elevators,)
 Compression therapy and care
 New technology for care, diagnostics and therapy
 Clothing and underwear
 Information technology for handicapped people
 Educational programmes
 Machines, raw materials and supplies
 Medical facilities

Details concerning the biggest exhibit/product

_____ Height _____ Width _____ Length _____ Weight

Number of co-exhibitors: _____

Form 1B for co-exhibitors has to be signed from the exhibitor as well as the co-exhibitor together with each firm's seal and then has to be sent to the LMI-Leipziger Messe International GmbH. **Please note:** For each co-exhibitor a fee of EUR 198 will be charged (see form 1B).

Firm's seal

Place and Date

Signature of authorised representative Exhibitor

www.LM-international.com

Please send to:



LMI Leipziger Messe International GmbH
Mrs. Jana Muehler
Messe-Allee 1, 04356 Leipzig
GERMANY



By fax to: +49 341 678-7912 or by e-mail: j.muehler@LM-international.com or e.sadlowski@LM-international.com

APPLICATION FORM FOR CO-EXHIBITORS

RFPO Russian Forum for Prosthetics & Orthotics 19.06. - 21.06.2019 Moscow (Russia)

We accept the General and Special Conditions of Participation, the Technical Guidelines and Price Lists of the Organizer and its Partners and wish to register for the above mentioned trade fair:

Exhibitor:

Full name of firm:

Street, number, P.O.B.:

National Sign, Postal Code, Town:

Telephone:

Telefax:

E-mail:

Co-exhibitor

Full name of firm:

Street, number, P.O.B.:

National Sign, Postal Code, Town:

Telephone:

Fax:

E-mail:

Registered number:

Tax number:

Our Bank:

Manager (First name and surname):

Contact Person for this exhibition (First name and surname):

Position:

We are:

- Manufacturer
- Dealer
- Consultancy service
- Association
- Publisher
- Other _____

Billing Address:

As exhibitor: yes no

As co-exhibitor: yes no

After having issued an invoice an advance payment of 50 per cent of the participation amount and the registration fee of EUR 198 will be due with this application.

Exhibitor:

Place and Date

Signature of authorised representative Exhibitor

Co-exhibitor:

Place and Date

Signature of authorised representative Exhibitor

General and special terms and conditions

1. Organiser

1.1 Trade fair organiser

The trade fair will be organised by the Messe Düsseldorf Moscow
OOO (hereinafter referred as the 'Organiser').

1.2 Organiser of the Russian Forum on Prosthetics & Orthotics

This part will be organised by Leipziger Messe International GmbH
(hereinafter referred to as 'LMI').

Address:

LMI - Leipziger Messe International GmbH

Messe-Allee 1

04356 Leipzig

Germany

Tel: +49 (0)341 678 7900

Fax: +49 (0)341 678 7912

Email: u.briese@LM-International.com

Internet: www.LM-international.com

2. Trade fair venue

Expocentre Fairgrounds Moscow

14 Krasnopresnenskaya nab.

Moscow, Russia, 123100

Tel: +7 (499) 795 3799, 795 3946

Fax: +7 (499) 605 7510

E-mail: centr@expocentr.ru

Website: www.expocentr.ru

3. Trade fair dates

June 19 to June 21 2019

Construction (times will follow soon):

17th and 18th June 2019

Dismantling (times will follow soon):

22th June 2019

Opening times:

Wednesday, 19th June 2019, 10.00 am – 6.00 pm

Thursday, 20th June 2019, 10.00 am – 6.00 pm

Friday, 21st June 2019, 10.00 am – 6.00 pm

Opening times for exhibitors and exhibition stand personnel during the trade fair:

Every day two hours before the official opening times and after the official closing times.

4. Visas

Foreign citizens who wish to enter Russia need a valid visa. This can be issued from the general consulate or the embassy of Russia. It is possible to apply for an official invitation as well as the visa through our LMI partner travel agencies. In order to obtain a business visa a foreign health insurance will be required. Please stay abreast of possible alterations made to entrance regulation.

5. Deadline for applications and number of exhibitors

5.1 The deadline for applications to participate is 31st March 2019.

Applications received after this date shall still be considered but shall have no automatic entitlement to be granted permission to participate in the trade fair.

5.2 Minimum number of exhibitors: 5 (five).

LMI shall be entitled to withdraw from the contract free of charge if fewer than the aforementioned number of exhibitors apply to participate in the trade fair.

6. Stand rental, fees and terms of payment

6.1 VAT

All prices are net prices. LMI charges additionally legal VAT in the case that VAT is regulated by law. For foreign companies as well as foreign branches and subsidiaries of German companies LMI charges no VAT accordingly to current legislation

6.2 Registration fee: 198 EUR

The registration fee covers LMI's time and expenses in reviewing applications and granting registration. It is non-refundable, even if the exhibitor is refused registration or decides not to take part. Furthermore, it includes exhibitor badges (up to 6), catalogue entry, certificate of participation and participation at the opening reception.

6.3 Catalogue:

a) Listing: The company's profile can be inserted into the catalogue either in English, Russian or both languages. Irrespective of the

company's contact the inclusion of the total amount of 250 signs is free of charge. The company address will not be counted and is free of charge. **Deadline: 31st March 2019**

b) Translations: 1,00 EUR per word and language (Russian and English)

6.4 Co-exhibitor's fee: 198,00 EUR

6.5 Stand rental:

a) **Excluding stand construction (only space):** 198,00 EUR / 15 sqm expenses on exhibition area, cleaning of passages, security when exhibition is closed and congress material. Exhibitors constructing their booth by themselves or by third parties have to submit their stand design to LMI (latest by 1 month upfront to the exhibition opening) for approval and confirmation by the organiser, if the their stand or some stand elements are higher than 2.50 m. Otherwise these exhibitors won't get the approval for construction of their booth. The approval can also be revoked on site in such cases.

b) **With standard stand construction:** 297,00 EUR / sqm (min.9 sqm) Fee incl. space rental, carpet, Octanorm wall, fascia board with inscription up to 10 letters, furnishings (1 table, 2 chairs, 1 filling cabinet, 1 coat rack, 1 paper basket, 2 spot lights, 1 socket (220V), 1 brochure holder, 1 LCD 50" with wall mount, 2kW 220V power supply, access to all seminars and conferences)

c) Special stand offer:

1) "Package Maxima" 284,00 EUR / sqm (min.18 sqm)

Maxima incl. space rental, grey carpet, Octanorm wall, 2 sqm cabin with hinged door, Maxima system for lighting and fascia, fascia board, furnishings (1 table, 4 chairs, 1 filling cabinet, 1 coat rack, 1 paper basket, 1 HQL spot light each 4 sqm, 1 socket (220V), 1 brochure holder, 1 LCD 50" with wall mount, 2kW 220V power supply, access to all seminars and conferences)

2) "Package for start-ups" 258,00 EUR / sqm (min.4 sqm)

Start-ups package incl. space rental, carpet, furnishings (1 table, 3 chairs, 1 brochure holder, access to all seminars and conferences)

d) Surcharges:

Corner stand: 10 EUR / sqm (two sides open, min. 12 sqm)

Peninsula stand: 15 EUR / sqm (three sides open, min. 24 sqm)

Island stand: 20 EUR / sqm (four sides open, min. 48 sqm)

6.6 Additional services

Additional services (electricity, water, furnishings, temporary staff, business matchmaking, catalogue, shows, sponsoring, etc.) are covered by the respective price lists. Such services are to be requested in separate orders placed with either LMI or the Organiser, as specified by LMI.

6.7 All prices are gross=net prices. Fees for example for services performed in St. Petersburg may be subject to value added tax.

6.8 The registration fee and 50% of the stand rent are payable within 8 days following corresponding invoicing. In the event of non-payment of the registration fee, the application shall be deemed to have been cancelled. The remaining 50% of the stand rent is to be paid once registration has been granted by LMI. Fees for additional services ordered are payable within 8 days.

6.9 In the event of changes to terms owing to legal requirements applying in St. Petersburg, LMI shall be entitled to charge exhibitors their share of any additional costs.

6.10 Interest at a rate of 8% p.a. above the valid basic interest rate is to be paid as of the due date provided the exhibitor is a merchant. Default interest is to be paid at the statutory amount upon the onset of default. In the event of default, LMI may withdraw from the contract and demand compensation for non-performance in addition to default interest.

6.11 Should LMI be unable to provide exhibition space due to circumstances beyond its control, the exhibitor shall be entitled to demand the refund of both the stand rental and fees for services. Any additional payment claims on the part of the exhibitor are ruled out.

6.12 The exhibitor is also obliged to pay the agreed fees in full if the exhibitor does not participate in the trade fair for its full duration or at all due to circumstances beyond LMI's control.

6.13 Additional services required by the exhibitor must be ordered by the deadlines specified on the respective order forms. Should these deadlines fail to be met by the exhibitor, the charges quoted in the price lists may be subject to a surcharge of up to 50%. In case of cancelling an order after sending them forward to the stand builders by LMI anyhow the full amount have to be paid. The transmission takes place automatically five days after the date quoted in the order form.

6.14 Fees resulting from orders for additional services made Moscow have to be paid immediately in cash.

7. Applications, registration and co-exhibitors

7.1 Applications are to be sent solely to LMI, who will then grant registration. No legal entitlement to registration exists. Application denotes acceptance of the conditions of participation.

7.2 Registration concludes the rent contract between LMI and the exhibitor.

7.3 Co-exhibitors can only be included at an exhibition stand if applied for beforehand in writing and approved by LMI. Should other companies appear at a stand without permission or without paying the co-exhibitor fee, LMI shall be entitled to terminate the contract without notice and have the stand cleared at the exhibitor's expense. Co-exhibitors must signify their acceptance of the conditions of participation in writing.

7.4 Permission to participate may be revoked by LMI if granted on the basis of false assumptions or information, or the conditions stipulated for said permission are no longer met.

8. Applications, special requests and conditions

8.1 Applications submitted with conditions or reservations shall not be considered. Requests for certain spaces (which will be considered if possible) shall not constitute conditions for participation. No exclusion of competition shall be allowed.

8.2 Applications shall be binding upon receipt by LMI until notification has been issued regarding registration or non-registration.

8.3 In the event of compelling technical or organisational reasons, LMI shall upon consultation with the exhibitor be entitled to provide the exhibitor with a stand at a location other than the original position assigned, to modify the size of the exhibition space, and to relocate or close entrances and exits to the exhibition centre to the extent reasonable and necessary.

9. Data protection

LMI shall be entitled within the bounds of data protection legislation to store data on exhibitors electronically for the purpose of automatic processing and to pass such data on to service partners of LMI insofar as necessary and appropriate for the performance of the rent contract regulating the exhibitor's participation in an LMI event.

The exhibitor hereby explicitly consents to the above.

LMI and the exhibitor shall be obliged to treat confidentially all information on personal data which becomes known to them, their employees or external contractors involved in the fulfilment of this contractual relationship. LMI and the exhibitor shall not use or exploit such information on personal data in any way other than for the performance of the contract. LMI and the exhibitor shall observe all obligations contained in the German Data Protection Act (*Bundesdatenschutzgesetz*) and shall impose a corresponding requirement on their employees and contractors. Such obligation shall continue to apply after the end of the contractual relationship.

10. Liability and insurance

10.1 LMI assumes no duty to exercise due care with regard to exhibition goods or stand installations and hereby rules out all liability for injury, damage and loss in this regard. The exclusion of liability shall not be limited through the security measures put in place by the Organiser.

10.2 LMI is legally liable to the extent provided for by the law. In the event of slight negligence, LMI shall only be liable should material contractual duties (cardinal duties) be breached and only for typical, foreseeable contractual damage.

10.3 Liability for personal injury and in accordance with the Product Liability Act shall not be prejudiced.

10.4 The exhibitor shall be liable for all damage or injury suffered by third parties and/or LMI caused by the exhibitor's participation in the trade fair. The exhibitor's liability for fault shall be equated with that of its co-exhibitors and their vicarious agents, employees and contractors.

10.5 Each exhibitor must take out insurance at their own expense against the common insurable risks within the framework of exhibitor's insurance, including the risks of transport to and from the exhibition centre.

10.6 Any damage and/or injury is to be reported to the police, the insurance company and LMI.

10.7 Exhibitors are obliged to take out personal liability insurance to a level sufficient to cover their legal liability.

11. Reservations

11.1 In the event that LMI is required to vacate one or more exhibition areas temporarily or for a longer period of time or to extend, shorten, postpone or cancel the trade fair due to force majeure or for other

circumstances beyond its control, no cancellation or termination rights or any other claims (in particular claims for compensation from LMI) will accrue to the exhibitor. In the event that the trade fair is cancelled, the planned rental payment shall become null and void. Any fees already paid shall be refunded. However, the exhibitor must pay in full for any work and services already performed.

11.2 Should LMI be responsible for cancellation, no rent shall be owed. Compensation claims vis-à-vis LMI shall be limited to foreseeable and typical contractual damage.

12. Priority of other regulations

12.1 Regulations, rules, laws and directives etc. on the part of the country in which the trade fair is taking place or the Organiser differing from the terms contained herein or imposing additional limitations shall take priority. LMI cannot be held liable for any injury, damage or other disadvantages incurred for this reason.

12.2 Payment issues are governed by LMI's terms (see Section 6 above).

12.3 The technical instructions governing the trade fair are a binding part of the contract.

13. Cancellation and non-participation

13.1 An exhibitor may withdraw from the contract prior to registration. The registration fee cannot, however, be refunded.

13.2 Following registration, (due) termination and cancellation of the contract by the exhibitor as well as the reduction of the exhibition space are ruled out.

13.3 LMI is entitled to withdraw from the contract if a petition for insolvency has been filed or rejected for insufficiency of assets.

14. Warranty

LMI is to be notified of any complaints by an exhibitor when the exhibitor takes occupancy or by the final construction day at the latest, so that LMI has a chance to rectify the matter. Subsequent complaints cannot be considered and will not result in any claims against LMI.

15. Final provisions

15.1 All agreements, approvals and verbal collateral agreements shall only be valid if drawn up in writing. This shall also apply to any amendment to the previous sentence.

15.2 Contractual claims by the exhibitor against LMI shall lapse within 12 months. The period of limitations shall begin at the end of the month in which the trade fair closes. Claims stemming from the intentional breach of contract shall be subject to the legal period of limitations. Compensation claims on the part of LMI for alterations to or deterioration of the premises rented shall lapse one year from the date on which the premises rented are returned to LMI. Prior to return, such compensation claims shall only lapse thirty years after their origin.

15.3 Should the exhibitor fail to notify LMI of its new address and LMI cannot determine said new address through an address search, the statute of limitations shall be interrupted. LMI shall be obliged to repeat the address search after approximately one, two and four years. The maximum duration of interruption shall be five years. The exhibitor shall be obliged to bear the costs of the search(es).

15.4 The place of performance and jurisdiction for all mutual obligations shall be Leipzig, unless the contractual partner is a merchant, a legal person under public law or a special fund under public law, or the registered office or general place of jurisdiction of the contractual partner is not in the Federal Republic of Germany.

15.5 This contract shall be governed by the Law of the Federal Republic of Germany. The application of the Convention on International Sales of Goods (CIGS) is excluded. The German version of all contractual documents shall be binding.

15.6 LMI shall also have the right to take all necessary legal steps or initiate proceedings before the court with jurisdiction for the exhibitor's registered office if in LMI's opinion such a course of action is necessary or desirable.

15.7 The exhibitor shall always bear the costs of pre-trial claims collection (private investigators, collection companies and lawyers). If and insofar as the exhibitor loses to LMI in a legal dispute, the exhibitor shall bear the costs of the proceedings and necessary legal representation, especially lawyers, courts, interpreters, experts and witnesses as well as the cost of translating all documents introduced into the legal proceedings.

15.8 The stand must be occupied throughout the duration of the exhibition. Leaving the stand prematurely and/or removing some or all of the exhibition items from the stand will automatically result in the deposit being forfeited (see Section 6.4e).